



Community Broadcasting Association of Australia

Notice of Annual General Meeting

Notice is hereby given that the Annual General Meeting of the Community Broadcasting Association of Australia (CBAA) will be held virtually on Thursday, 2 December 2021 at 5.30 pm AEDT.

Ordinary Business

1. To elect the President:

To consider and, if thought fit, to pass the following resolution as an ordinary resolution:

'That Jacquie Riddell is elected as the President of the CBAA for a term ending at the conclusion of the 2023 Annual General Meeting.'

2. To elect the two (2) Ordinary Board Members.
3. To receive the Report of the President and the Chief Executive Officer on behalf of the Board for the financial year ended 30 June 2021.
4. To receive the Annual Financial Report for the year ended 30 June 2021, together with the declaration of the Directors, the Directors' report and the Auditor's report.

Jon Bisset
Chief Executive Officer
11 November 2021

Explanatory Notes

Introduction

1. The CBAA will be holding its Annual General Meeting (AGM) on Thursday, 2 December 2021, commencing at 5:30pm AEDT.
2. Given the current restrictions that have been introduced because of the COVID-19 pandemic, the 2021 AGM will be held as a virtual meeting.

Vero AGM

3. Vero AGM is an independent voting and AGM service and has been appointed by CBAA to manage the AGM. In the Vero AGM portal you can:
 - Register to attend the AGM
 - View the documents and information regarding the AGM
 - Submit questions prior or during the event via the Q&A Tab
 - Lodge a proxy via the Proxy tab if you cannot attend on the day
 - Watch the AGM via the Video Stream on the day
 - Lodge your vote via the Vote Tab (only members with voting rights)
4. Vero AGM will email the representatives of CBAA members on or about Thursday, 18 November with details about accessing the portal, lodging proxies and voting. At this time registrations will open.
5. Registration for non-members, guests and other stakeholders will open closer to the Annual General Meeting and will be announced on the CBAA website.

Minutes of the 2020 Annual General Meeting

6. In accordance with Corporations Law, the Minutes of the 2020 AGM were confirmed as a true and correct record by the Board and signed by the President at the May 2020 CBAA Board Meeting. A copy of the minutes can be downloaded from the CBAA website: [AGM](#).

Financial statements and reports

7. The Corporations Act requires that the report of the directors, the auditor's report and the financial report be laid before members at the AGM.
8. Neither the Corporations Act nor the CBAA's constitution requires a vote of members at the AGM on the financial statements and reports. However, members will be given reasonable opportunity at the AGM to raise questions with respect to these reports.
9. The CBAA Annual Review and audited financial report are available at the CBAA website: [AGM](#).

Questions from members

10. In accordance with the Corporations Act and the CBAA Constitution, the Chair of the meeting will allow a reasonable opportunity at the meeting for members to ask questions.
11. Members are strongly encouraged to submit questions to the CBAA in advance of the meeting.
12. Questions can be lodged through the Vero Voting portal or by sending questions to Liz Freestone at liz.freestone@cbaa.org.au.

Elections

13. Elections are being held for the President and two (2) Ordinary Board Members.
14. Details of the candidates standing for Election to the CBAA Board are listed in this notice of meeting.
15. Elections and appointments to the CBAA Board will be conducted in accordance with the CBAA Election and Appointment By-Laws available on the CBAA website: [AGM](#).
16. The method of ballot includes a gender equity voting method. In order to ensure a gender balance on the Board the CBAA applies the gender equity voting method in the election of Ordinary Board

Members. When using the gender equity voting method, the woman with the highest number of votes will be declared elected and the man with the highest number of votes will be declared elected, i.e., the first two ordinary member positions will be awarded to the highest polling male and the highest polling female.

17. For the election of the President, the number of nominations received is equal to the number of vacancies to be filled and as is required by Clause 18.7 (b) of the CBAA Constitution those nominated shall only be elected if they are elected by the Members by secret ballot.
18. The CBAA Board (including Women and Gender Non-Conforming People's and Youth Representatives) consists of 37% male, 50% Female and 13% non-binary / self-described. The CBAA Office Bearers consist of two (2) men (President and CEO) and one (1) woman (Vice President).
19. Attributes and competencies required to be an effective Board member are specified so that Members can assess their suitability for candidature.

To effectively govern the CBAA and meet their legal responsibilities, Board members should understand and be able to effectively deal with the unique opportunities, issues, risks and challenges facing the CBAA.

To be an effective Board member of the CBAA, a nominee should possess or be able to quickly develop the following attributes and competencies:

Internal	External
An extensive and current knowledge of the CBAA and of community broadcasting.	An understanding of the role and legal and fiduciary responsibilities of a company director.
A focus on improving benefits for the membership and the broader community broadcasting sector.	A strategic approach, including skills in strategic planning within relevant and current contexts.
A willingness to effectively communicate with members and non-members of the CBAA and actively encourage their involvement in the CBAA.	The ability to apply business judgement to strategic decision-making
The commitment and ability to devote time to Board matters and be involved in the work of committees.	The ability to represent the CBAA to external bodies
The propensity to work constructively as part of a team governing the CBAA.	A genuine interest in working towards community broadcasting being recognised as a key pillar of Australian broadcasting and a valued contributor to Australian society.

Further Information

20. If you need any further information about the AGM, please contact the CBAA via email to Liz at liz.freestone@cbaa.org.au

Presidential candidates for election to the CBAA Board

 <p>Nominators:</p> <ul style="list-style-type: none"> • Curtin FM 100.1 • Eastside FM 	<p>Jacquie Riddell Maroubra, NSW</p> <p>Jacquie is an experienced media leader with over 30 years in senior roles across radio, TV and digital; CBAA board director for the past 3 years and Vice President since 2020.</p> <p>She previously held executive leadership roles across media and creative industries including SBS, ABC and Triple J network. She began her media career as a volunteer and then manager of a large student radio station in NZ; initiated and led the NZ Association of Student Broadcasters.</p> <p>Jacquie is highly experienced with governance working on and alongside high profile boards; a graduate of the Australian Institute of Company Directors.</p> <p>She is hoping to offer significant sector and governance expertise to the CBAA and members as President.</p>
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Ordinary Board member candidates for election to the CBAA Board

 <p>Nominators:</p> <ul style="list-style-type: none"> • Darwin's 97.7 • Rhema 999 	<p>Gavin Brett Orange, NSW</p> <p>Gavin has been involved in community radio for 10 years. Starting his career at Hope Media Ltd as Group Sales Manager and established the national sponsorship platform Media Sales Australia.</p> <p>He now is the CEO of Christian Media Hub which partners with and manages six community stations across regional Australia, five in NSW and one in northern Victoria. He served on the CBAA Audience Research Advisory Group for two years. He is committed to local community radio that is relevant, sustainable and professional.</p> <p>Gavin believes the community radio in regional locations can be the number one station of choice for the community.</p>
 <p>Nominators:</p> <ul style="list-style-type: none"> • 3KND • Ultra 106Five 	<p>Jarrod Graetz St Helena, VIC</p> <p>Jarrod Graetz is CEO of PositiveMedia, home of 89.9 TheLight, Melbourne's Christian Community radio station. Recently positioned in the top ten most successful Christian radio broadcasters worldwide, Jarrod has been integral in developing an innovative community media organisation.</p> <p>With over 20 years' experience in media, Jarrod offers a remarkable perspective into the world of radio. Having worked in almost every radio role imaginable across Australia and the Middle East, his years of hands-on experience gives him a unique insight into developing and delivering the most up to date technology while still delivering market-leading radio.</p> <p>A proven progressive and inspirational leader, skilled in the areas of strategic business development and strong team culture. His priorities are empowering his team to be the best they can be.</p> <p>Jarrod has served on Boards for the past 18 years and will work hard to serve the interests of all CBAA members.</p>



Emma Hart
Brunswick West, VIC

Emma joined the CBAA Board in 2017 as Women and Gender Non-Conforming People’s Representative and was elected as an Ordinary Board Member in 2019.

Emma began broadcasting at 3CR Community Radio in Narm/Melbourne in 2014 and has been a Director on the 3CR Committee of Management since 2017. They worked as Inter- views Coordinator at PBS106.7FM from 2017-2019, before leaving to complete a Diploma of Screen and Media at RMIT.

Emma holds a Bachelor of Arts with first class honours and has undertaken AICD Foundations of Ordinary Board Member- ship training. They currently work as a Creative Producer for the Recognising Senior Victorians program, and as an audio/camera assist in TV Operations at ABC Southbank.

While on the CBAA Board Emma has advocated for an inclusive and accountable sector peak body, with a focus on the value and strength of community as the core of community broadcasting.

Nominators:

- **3CR**
- **3PBS**



Tanita Razaghi
Middleton Grange, NSW

Tanita Razaghi is the presenter for Wednesday Lunch at FBI Radio and an associate producer for Backchat - FBI Radio’s Walkley nominated flagship news and politics show.

With over seven years of experience across government, arts and non-for-profit sectors, Tanita has worked within various cultural and linguistically diverse communities of Sydney, amplifying these experiences and voices.

Tanita’s journey began when she studied International Relations and Asian Studies, Communications and Social and Cultural Analysis at Western Sydney University. Since then she has worked alongside CuriousWorks, Department of Communities and Justice, ChangeFest, AYCC and NSW Education Program on FGM. She is currently working with Community Media Training Organisation and working on a photo exhibition focusing on FGM survivors and a short documentary series featuring interviews of migrant taxi drivers.

In addition, Tanita writes creative pieces and freelances on news, opinion and culture, featuring in publications such as Counter Magazine.

Nominators:

- **FBI Radio**
- **2SER FM**



Peter Rohweder
Gordon Park, QLD

Peter focuses on leadership, effective governance, and maximising the value of the CBAA and the sector. He seeks for continual development of station infrastructure and growth of community engagement for the sector. Peter also maintains contact with many stations throughout Australia in pursuit of increasing stations’ capacity. He loves the creativity and connectedness inherent within community stations.

Peter is the Manager for 4MBS’s Silver Memories, and he is also the Chairperson of Broadcasting Park, which manages the transmission site and facilities for five community stations in Brisbane.

In 1994, Peter started volunteering at 4ZZZ he was later employed as the Finance Coordinator. and was the Station Manager from 1999 to 2002. Peter was the Station Manager at Radio 4EB from 2002 to 2018.

Nominators:

- **4MBS Classic FM**
- **4ZZZ**

	He is currently a CBAA Board Director and was previously a Director for QMusic, Brisbane Digital Radio Company and 4ZZZ. He has a Bachelor of Business (Management).
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