# CRN-logoNEW-screen

PROGRAM REVIEW

# Program Name: Presenter(s)/Producer(s) Names:

**Program Format (magazine, current affairs, music etc.):**

**Timeslot:**

**Date of Broadcast:**

**Feedback Provided By:**

**Guidelines to reviewers for completing the form:**

Complete the questions using either: **never, sometimes, mostly, always, OR Yes/No/NA – short comments good.**

**CRN Requirements**

Does the program reflect CRN’s programming policy as per codes of practice?

Does it meet CRN standards on politics / religion? (Code 2.3 – see below)

Does the program pitch to a national audience?

Is it relevant to rural/regional listeners (as opposed to being city-centric)?

Does it avoid time-checks, local weather or other local references?

Does it avoid implying broadcast time eg/ morning, afternoon?

Is the source station identified in the program?

Is the source station identified correctly? (eg/name but not frequency)

Is CRN identified in the show?

Is CRN identified correctly by the presenter/s?

Are sponsorship announcements tagged properly?

# Comments

# General Program Concept, Content and Presentation

Does it appear that this program was well planned?

Does the program achieve what it is aiming to communicate? (Refer to individual program brief)

Did you find the program interesting, engaging and informative?

Is the style of the program appropriate for what it’s trying to communicate?

Is the program introduced effectively including a showcase?

Does the presenter sound natural?

Did the presenter talk to listeners rather than at them?

Are any interviews well prepared?

Does the interview make the subject matter accessible to the listener?

Does the interviewer listen to and follow up answers?

Do any interviews avoid being too long or too short?

Do you get a sense of what’s ‘still to come’ throughout the show?

Is the program well paced?

Are segments linked together efficiently?

Is the show identified adequately (enough/too much)?

Is the presenter clear and to the point?

Is the presenter’s vocal style expressive?

Is the program free of any overused words or phrases?

Is the program presentation free of any other distracting habits?

Is everyone speaking the right amount?

Does the presenter avoid sounding like s/he is reading from a script?

Is the listener included by the personal dynamics between presenters?

Is the program well-timed? (Starts and finishes on time)

Comments:

# Technical Production

Are the VU levels of the program consistent?

Did the presenters use the microphone correctly?

Was the audio free of any “pops” or “clicks” on air? (plosives and hissing sibilants)

Was the audio free of any distracting background noise?

Was material cued correctly?

Was the audio free of silence or dead air?

Was pre-recorded material adequately edited?

Is the sound quality of pre-recorded material clear?

Were technical issues identified and fixed promptly?

Was telephone audio quality acceptable?

Comments:

**Music**

Does the music meet with the requirements of CRN’s music policy?

Is interesting and relevant information about the music presented?

Was all music consistently forward and back-announced?

Is Australian music played during the program?

Is the music appropriate for the time of the broadcast and target audience?

Does the music flow together well?

Was a playlist included?

Comments:

# Editorial/Legal Issues

Was the program free of potentially defamatory statements?

Was the program free of any comments that are potentially in contempt of court or sub-judice?

Was the program free of any statements potentially in breach of sponsorship guidelines?

Did any interviews or discussions avoid focusing too heavily on (ticket) prices, times, venues or phone numbers?

Was the program free of any comments made that could be viewed as advertising?

Was the program free of any accidental promotions? (Like talking about a club they like to go to etc)

Comments:

# Suggestions for Improvement

What would you say were the strengths of the program?

What specific changes could be made to improve this program?

Additional comments:

**\*1 Code 2.3**. Community broadcasting licensees shall not broadcast material which may stereotype, incite, vilify, or perpetuate hatred against, or attempt to demean any person or group on the basis of ethnicity, nationality, race, chosen language, gender, sexual preference, religion, age, physical or mental ability, occupation, cultural belief or political affiliation. The requirement is not intended to prevent the broadcast of material which is factual, or the expression of genuinely held opinion in a news or current affairs program, or in the legitimate context of a humorous, satirical or dramatic work.

**CRN programming policy**

* Expands the diversity of viewpoints and programming choices available, especially those underrepresented in the media.
* Promotes an inclusive and culturally diverse Australia.
* Supports Australian arts, music and culture.
* Provides a voice for views underrepresented in the mainstream media.